



The Test-Taking Checklist

Simple steps to walk in prepared and walk out confident

The week before

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Find out what the test covers and what format it is.

Make a short study plan — a little each day, not all at once.

Turn key facts into flashcards and quiz yourself.

Ask the teacher (or tutor) about anything confusing.

The night before

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Review notes briefly — don't cram.

Pack supplies: pencils, eraser, calculator, water.

Get a full night's sleep.

Test day

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Eat a good breakfast.

Read every direction carefully before you start.

Do the easy questions first, then go back to the hard ones.

Watch the clock, but don't rush.

Check your answers before turning it in.

Strategy

Stuck on a question? Cross out answers you know are wrong, make your best choice, and move on. You can circle it and come back — don't let one question eat your time.